

REQUEST FOR PROPOSAL (RFP)
FOR
SUPPLY OF MANPOWER FOR HOUSEKEEPING AND MAINTENANCE SERVICES
TO SAPTAGIRI GRAMEENA BANK OFFICES / BRANCHES

SAPTAGIRI GRAMEENA BANK

RFP NO: 02/2023-24 dated 02.03.2024

Prebid Queries clarifications / Amendments/Modifications

Date: 19.03.2024

S.No	Tender Clause No	Page No	Existing Clause	Bank Response (Amendments/Clarifications)
1	Clause no. 12, point no. 1	11 of 64	The selected bidders / contractors would be required to submit Security Deposit/ Performance Bank Guarantee to the Bank for an amount equivalent to 5% of annual value of the contract within 07 days from the receipt of work order and prior to commencement of work under the contract.	Amendment: The selected bidders / contractors would be required to submit Security Deposit/ Performance Bank Guarantee to the Bank for an amount equivalent to 5% of annual value of the contract within 03 weeks from the receipt of work order and prior to commencement of work under the contract.
2	Clause no. 20	14 of 64	Bidders shall submit Pre-Contract Integrity Pact (IP) along with the technical bid as per Annexure-A	Pre-Contract Integrity Pact shall be submitted on minimum of 100/- rupees stamp paper
3	Clause no. 34, point no. 34.10	22 of 64	The agency should be covered under the EPF & MP Act, ESIC Act and shall extend all the benefits of PF & ESIC to the Contract employees and comply with all other Statutory Regulations, Service Tax rules and Labour Laws. Copies of Registration should be enclosed. A certified copy of monthly PF-ECR, ESI contribution, Profession Tax, etc. from respective websites should be submitted monthly with Wage Register copy and statement of salary paid to workers' account.	It is to reiterate that agency should submit the proof of payment of PF, ECR, ESI contribution and proof tax etc to Bank along with the wage register copy and salary statement paid to workers statement on monthly basis.
4	Clause no. 34, point no. 34.17 (xx)	23 of 64	It will be the responsibility of the contractor/s to pay the Bonus & Gratuity as the Bank is not responsible for the same.	Amendment: It will be the responsibility of the contractor/s to pay the Bonus as the Bank is responsible for the same.
5	Clause no. 34, point no. 34.17 (xxviii)	24 of 64	The contractor should settle all their legal dues including gratuity, leave salary, if applicable and No Dues Certificate to be produced from the personnel are engaged.	Amendment: The contractor should settle all their legal dues and No Dues Certificate to be produced from the personnel are engaged on yearly basis /at the end of contract period.
6	Clause no. 34, point no. 34.23	26 of 64	The contractor should also submit the six monthly returns and also should ensure that all workers are getting ESI permanent Cards registered with IMP/Hospital/ Dispensary. The Contractor should submit monthly copy of proof of submission of ESI contributions. The contractor should also submit relevant documents regarding ESI contributions done on completion of work for release of final bills, etc. If the provisions of The Workmen's Compensation Act 1923 are applicable to any contract worker, Contractor has to ensure the compliance of the same.	Amendment: successful bidder should submit evidentiary proof regarding payment of ESI contribution and also should ensure that all workers are getting ESI permanent Cards registered with IMP/Hospital/ Dispensary. The Contractor should submit monthly copy of proof of submission of ESI contributions. The contractor should also submit relevant documents regarding ESI contributions done on completion of work for release of final bills, etc. If the provisions of The Workmen's Compensation Act 1923 are applicable to any contract worker, Contractor has to ensure the compliance of the same.
7	Clause no. 34, point no. 34.26 (iii)	26 of 64	Labour License/application in Form No. IV for obtaining Labour License to the Bank, if applicable.	It is to clarify that, after executing the contract Bank will submit form V to successful bidder once obtained from competent authority.
8	Clause no. 34, point no. 34.41	28 of 64	The contractor and deployed persons shall open account with Saptagiri Grammeena Bank. The monthly bill payments shall be credited directly to the account of the contractor maintained with our bank subject to production of copies of PF, ESIC, PT, tax paid challans & other statutory payments	Amendment: The contractor and deployed persons shall open account with Saptagiri Grammeena Bank. The monthly bill payments shall be credited directly to the account of the contractor maintained with our bank subject to production of copies of PF, ESIC, PT, tax paid challans & other statutory payment from second month onwards.
9	Annexure - IV Point no 6	49 of 64		Please Adhere to terms and conditions of RFP
10	Annexure - VII	53 of 64		It is to clarify that, Bidder has to quote as per minimum wages act issued by Ministry of Finance

